Conflict and Society: Advances in Research

SUBMISSION INFORMATION FOR CONTRIBUTORS

Publishing peer-reviewed articles by international scholars, *Conflict and Society* expands the field of conflict studies by using ethnographic inquiry to establish new fields of research and interdisciplinary collaboration. An opening special section presents articles devoted to a topic or region, followed by a section featuring conceptual debates on key problems in the study of organized violence. Review articles and topical overviews offer navigational assistance across the vast, varied terrain of conflict research, and comprehensive reviews of new books round out each volume.

Please submit articles using the online submissions system: http://ojs.berghahnjournals.com/index.php/air-cs. Authors must register with the journal on the submission website prior to submitting, or, if already registered, they can simply log in. On registering as an Author, authors have the option of also registering as a Reviewer (to be called upon to undertake peer reviews of other submissions).

Articles should be **8,000 to 10,000 words** (including notes and references), although longer articles may be considered. Please consult with the editors concerning appropriate lengths for reviews and review articles.

Scholars interested in reviewing books or writing review articles should directly contact the review editor, Lotte Buch Segal, at Lotte.Buch.Segal@anthro.ku.dk.

Other editorial questions can be addressed to the Editor in Chief, Erella Grassiani, at E.Grassiani@uva.nl.

COVER PAGE
The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number, and email), biographical data of approximately 100 words for each author including an ORCID, a total word count, the number of tables and/or figures included, and any acknowledgments. The cover page should be the ONLY page where the author(s) name appears; the article itself should be anonymous. Affiliations and email addresses will be posted online for indexing/abstracting purposes.

FORMATTING
The document must be set at the US letter standard size. The entire document (including notes and references) should be double-spaced with 1-inch (2.5 cm) margins on all sides and no extra spaces between paragraphs. A 12-point standard font such as Times New Roman is required for all text, including headings, notes, and references. Any unusual characters or diacritics should be flagged by placing the entire word in red type.

ABSTRACT/KEYWORDS
The article must include an abstract of **125 words** and **5 to 8 keywords**. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data, and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order, and separated by commas; only proper nouns should be capitalized.

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ARTWORK
For optimal reproduction, **figures** or **photos** should be submitted as high-resolution JPGs or TIFFs (300 ppi), or as EPS

files with all fonts embedded. All images should be at least 4 x 4 inches at the resolution indicated. **Tables** should be made and submitted in Microsoft Word or rtf. All figures and tables should be in separate files and numbered consecutively; only placement indicators and captions (with source/copyright information) should be included in the articles themselves. For more details, please see our Artwork submission webpage.

PROCESS FOR REFEREEING AND ACCEPTING ARTICLES

Conflict and Society is a refereed journal. Submissions are considered on the understanding that the article is not currently under consideration for publication elsewhere. Articles are sent to at least two scholars with relevant experience and expertise. Referees are asked to advise the editors as to whether an article should be published and, if so, with what recommended changes. The editors respond to the author with a decision, a list of any changes needed for the article to be accepted for publication, and the anonymous referees' comments, or a summary thereof.

PUBLICATION

Manuscripts accepted for publication that do not conform to the style guide may be rejected or returned to the author for amendment. The editors also reserve the right to alter usage to conform to the style guide issued by the publisher. Authors cannot supply new materials or request major alterations following the copyediting stage, so please ensure that all text is final upon acceptance. Contributors of research articles will receive one free copy of the relevant issue and may purchase additional copies at a reduced price or purchase offprints.

Have other questions about submitting your manuscript? Please refer to Berghahn's Resource pages for additional information.

STYLE GUIDE

The *Advances in Research* style guide is based on ***The Chicago Manual of Style (CMS)***. Please note that the journal uses **US punctuation and spelling**, following *Merriam-Webster's Collegiate Dictionary*.

CITATION SYSTEM

Conflict and Society follows the in-text **author-date system**, with full documentation in the reference list. Any other notes should be **endnotes** (using Word's automatic endnote function) and kept short and to a minimum.

> **Author-Date Examples**
> (Pickett and White 1985; Smith 1987)
> Jones's research (1977, 1979a, 1979b)
> (Kant n.d.; McGinnis forthcoming)
>
> **Single Author with Multiple Sources**: (Smith 1993: 63; 1998: 124–169; 2001: 104)
> **Three or More Authors**: (Jones et al. 2001)
> **Authors with Same Last Name**: (D. Smith 1981; G. Smith 1999)

The first mention of an author in the main body text (not in-text citations) should include the first and last name. Multiple sources in a parenthetical note should be listed alphabetically.

Please note that translations of all non-English titles in the reference list are required for indexing/abstracting purposes (see the translated title examples provided below).

REFERENCE LIST EXAMPLES

Book with one author/editor

Wagner, Roy G. (1975) 1981. *The Invention of Culture*. Chicago: University of Chicago Press.

Book with multiple authors/editors

Apffel-Marglin, Frederique, and Stephen A. Marglin, eds. 1996. *Decolonizing Knowledge: From Development to*

Dialogue. Oxford: Clarendon Press.

Chapter or other part of a book
Franklin, Sarah. 1995. "Romancing the Helix." In *Romance Revisited*, ed. Lynne Pearce and Jackie Stacy, 63–77. New York: New York University Press.
Journal article (always include the doi)
Martin, Robert W. T. 1997. "Context and Contradiction: Toward a Political Theory of Conceptual Change." *Political Research Quarterly* 50 (2): 413–436. https://doi.org/10.1177/10659129970500208.

Translations
Cortázar, Julio. 1969. *Cronopios and Famas*. Trans. Paul Blackburn. New York: Phaidon.

Translated titles
Bernet, Moshe. 2009. *A Nation Like Any Nation: Toward the Establishment of an Israeli Republic*. [In Hebrew.] Jerusalem: Carmel.

Wereszyncki, Henryk. 1977. *Koniec sojuszu trzech cesarzy* [The end of the Three Emperors' League]. Warsaw: PWN.

Special issues
Sassler, Sharon. 2000. "Learning to Be an 'American Lady'? Ethnic Variation in Daughters' Pursuits in the Early 1990s." In "Emergent and Reconfigured Forms of Family Life," ed. Lora Bex Lempert and Marjorie L. DeVault, special issue, *Gender and Society* 14 (1): 201–212.

Article in a newspaper or magazine
Fontanelle, Eric C., and Valerie Mandible. 1951. "Iron Despair: Postwar Bewilderment." *World Spectator*, 6 April.

Archive materials
Individual items in archives are usually best cited in endnotes and may be cited according to the conventions of the particular archive or kind of material being cited. A collection as a whole may be cited in the reference list.

Dedyk, Claudia. 1933. Linguistics Memos, Rossiskii Gosudarsvenyi Isoricheskii Arkhiv [RGIA], fond 1129, opis 1, delo 491, 11 February, 74–83, 116–119. Russian State Historical Archives, St. Petersburg.

Egmont Manuscripts. n.d. Phillips Collection. University of Georgia Library, Athens.

Paper presented at a meeting or conference
Rachel Adelman. 2009. "'Such Stuff as Dreams Are Made On': God's Footstool in the Aramaic Targumim and Midrashic Tradition." Paper presented at the annual meeting for the Society of Biblical Literature, New Orleans, LA, 21–24 November.

Websites and blogs
Access dates are only required when no date of publication or revision can be determined from the source.

Marshall, Ruth. 2011. "Falling on the Sword of the Spirit." *Immanent Frame*, 28 February. http://blogs.ssrc.org/tif/2011/02/28/falling-on-the-sword-of-the-spirit.

WHO (World Health Organisation). 2000. "Committee on Technical Barriers to Trade—Notification—Mexico—Tequila." http://docsonline.eto.org/TBT/Notif.00/168 (accessed 9 April 2000).

Online video
Rubinstein, Arthur. 2011. "Rachmaninoff Piano Concerto No. 2, Op. 18, I Moderato." Video, 10:16. Uploaded 8 November. http://www.youtube.com/watch?v=0Vv0Sy9FJrc&list=PLDB11C4F39E09047F.

ARTICLE SUBMISSION CHECKLIST

- ☐ **License agreement** is signed and submitted (*no later than the final revised article submission*);

- ☐ **Cover sheet** is included and provides:

  - o **Title** of the article;

  - o An **abstract** of 125 words that is a summary or overview of the entire article, and does not duplicate verbatim sections of the main text;

  - o Five to eight **keywords** in alphabetical order and separated by commas (with only proper nouns capitalized);

  - o Complete **contact information** for each author (mailing address, phone number, and email);

  - o A **bio** of approximately 100 words for each author (including an ORCID if applicable);

  - o Total **word count**, the number of tables and/or figures included, and any acknowledgments.

- ☐ For any **Figures**, ensure that:

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  - o Separate files are provided (clearly named and consecutively numbered) and in the **required format** with all accompanying **permissions**.

  - o **Examples of source/credit lines in captions:**

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    - ▪ Figure 1: A coffee farm near Sasaima, Colombia, 2013. Photo by author.

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    - ▪ Figure 4.2. Left: BioShock's Big Daddy (image 2K Games). Screen capture by author. Right: Cosplay at MCM London Comic Con 2015. Photo by Pete Sheffield, CC BY-SA 2.0.

    IMAGES FROM A MUSEUM/GALLERY/ARCHIVE
    - ▪ Figure 4. Francios Perrier, Orpheus before Pluto and Persephone, 1647–50. Oil on canvas. Paris, Musée du Louvre. Photo: © RMN-Grand Palais (Musée du Louvre)/Michel Urtado.

PLEASE ENSURE THAT:

- The style guide has been followed;

- All text, including headings, notes, and references, is in a standard 12-point type, such as Times New Roman, and double-spaced with a 1-inch margin on all sides and no extra spaces between paragraphs;

- US spelling is used throughout, and a spellcheck has been performed;

- Different levels of headings are indicated by varying the typeface. Use **bold** type for an **A head** (a main text heading). Use ***bold italic*** for a ***B head*** (a first-level subheading). Use *non-bold italic* for a *C head*;

- Superscript note reference numbers and/or asterisks are **not** placed on article titles, headings, epigraphs, or the contributor's name;

- Contributions are referred to as articles (not essays or papers);

- Numbers less than 10 are spelled out (as are large whole numbers, e.g., nine hundred), and all number ranges are non-abbreviated;

- Foreign-language words that are not common in US usage are italicized on every instance;

- Double quotation marks are used for all quotations and terms, except for quotes or terms within quotes, and quotations of more than 100 words are indented as extracts with no quotation marks;

- URLs are not located in the main text when used in a bibliographical sense (although names such as Amazon.com are acceptable). Any URLs have been relocated to endnotes or the reference list;

- Abbreviations such as e.g., i.e., etc., and et al. are not used in the main text except within parentheses;

- Every author mentioned in the reference list is cited in the main text or notes, and every author cited in the main text and notes is listed in the reference list.